



MUNICIPAL RIGHTS-OF-WAY APPLICATION FORM

**APPLICATION FOR APPROVAL FROM THE _____
FOR MTS TO INSTALL FACILITIES ON MUNICIPAL RIGHTS-OF-WAY.**

MTS PORTION:

Date: _____

File: _____

Attached to this application are two copies of plan number _____, dated _____.

Description of Work (including method of construction): _____

Reason for Work (including reason for priority approval if requested): _____

Should this application receive approval, please return one plan and a copy of this form to:

Phone: _____

Fax: _____

A response to this application is required:

- within 5 working days following the next scheduled council meeting (normal application)
- 5 working days from the date this application is received in your office (priority approval application – see above for reasons)

Submitted by: _____
(printed name and title)



MUNICIPALITY PORTION:

Date Received _____

- Application approved; Date Approved _____
- MTS to provide at least 48 hours notice to the municipality, prior to commencement of work
- Notice to the municipality is not required prior to commencement of work

Approved by: _____
(name, title)

Comments or special instructions if approved: _____

- Application rejected

Reasons for rejection: _____

PROJECT COMPLETION

MTS PORTION

Project Completion Date: _____

The project was completed:

- as per the approved plan; or
- included are two copies of a revised drawing showing the changes made during construction

Reasons for construction revisions: _____

MUNICIPALITY PORTION

Date completion notification received: _____

Date revisions approved: _____

Reasons for rejection of revisions: _____
